



DELEGATE TO
ELEVATE

LEVERAGING REMOTE SUPPORT TO ACHIEVE FREEDOM

YOUR ROADMAP

01 THE PROBLEM

You didn't become an entrepreneur to bury yourself in admin and day-to-day tasks! So finding yourself doing just that is frustrating.

Imagine what you could achieve, if you just had the time to elevate what you do.

02 THE SOLUTION

A qualified, professional team of experts who become an integrated part of your team.

- Exceptional assistants to free you up, giving you back time and energy knowing your tasks are in the best hands.
- Specialists to handle and fast track your projects in their areas of expertise.

Led by a leadership team committed to your success, and satisfaction.

03 THE OUTCOME

You start to see change in your business.

Increased profitability because you're elevating how you are able to show up in your business.

You have:

- Freedom to Lead
- Freedom to Live Life



ONE SIZE DOES NOT FIT ALL

When it comes to your business.
We have the right team to fit your size.

01

ONE VA

We'll pair you with the best VA on our team who fits your personality, and your needs. She'll liaise with our team to make sure each task you delegate is executed by the right person for that particular task.

02

TEAM ACCESS

You also have the option of communicating directly with our team, tapping into our expertise as needed. Where a specialist is required, we'll quote on the project before proceeding, no surprises!

03

VBM-CENTRIC

A business manager to strategise with monthly on a peer level. A sounding board, accountability partner who will help you focus on the areas of your business where you'll see the biggest ROI for your time.

04

LEADERSHIP

If you have a problem, rest assured knowing you can escalate it to our own leadership team. We commit to operations, support and training ... to give you the best possible experience.

[MORE DETAILS](#)

A MONTHLY RETAINER



01

TAILORED MANAGEMENT

A dedicated business manager overseeing your virtual team, ensuring tailored, top-level oversight and strategic alignment.

02

STRATEGIC INSIGHT

Monthly one hour strategy sessions with your business manager to align on goals and drive your business growth.

03

EXCEPTIONAL ASSISTANCE

Your assigned VA understands your business needs and ensures consistent quality in execution of your tasks.

04

COLLABORATION

Regular video meetings with your VA to keep projects on track.

05

COVER SUPPORT

A backup VA involved in your business, guaranteeing that your operations never skip a beat.

06

TEAM APPROACH

Benefit from unrestricted access to our entire team and a full spectrum of professional services.

07

SECURITY

We safeguard your interests with stringent confidentiality and intellectual property protection measures.

08

I.P.

All repeatable tasks documented in shared procedures for consistent quality and efficiency. Your SOPs remain your IP.

09

THE WISH LIST

A 'wish list' of non-urgent tasks, actioned when hours become available, ensuring your retainer hours are fully utilised.

OUR PROVEN PROCESS



WHY CHOOSE US?



Since 1998 Your Virtual Assistant has been supporting clients to grow their business, and get their time back.

We work alongside you, providing fully integrated business support.

Our team bring a wealth of knowledge and experience that is unmatched in the VA and VBM space. We have a proven track record for innovation, creativity and integrity while providing assistance to business owners struggling with capacity, overwhelm, and the resources needed to take their business to the next level (fact!).

Justine

Founder

NZ's Virtual Business Support Agency

NEXT STEP

BOOK A CLARITY CALL

If you have questions and you're ready to meet us simply click the button to book your 15-minute call.

DOWNLOAD 150 TASKS

Would you prefer to see the ways we can help first? Download our list of 150 tasks you can delegate.



"The 'Who Not How' approach is about leveraging the skills, knowledge, and resources of others to achieve your goals faster and with less stress."


- Dan Sullivan, The Strategic Coach

CONTACT US




Justine Parsons

Founder, Your VA

 +64 21-177-5137


 justine@yourva.co.nz

 Auckland, New Zealand



Sue Balcomb

VBM, Your VA

 +64 21-048-1577

 sue@yourva.co.nz

 Snells Beach, New Zealand